

DEADLINE: FEBRUARY 8, 2010

Please return all completed forms and check to any administrative office before the deadline of 2/8/2010.

- Complete the Re-enrollment Registration Form (one form per student required).
- Read and acknowledge the Parental Support and Commitment Contract, including the Statement of Faith and Position on Critical Issues.
- Include a Non-refundable Re-enrollment Fee according to the following schedule:

	1st Student	2nd Student	3rd + Student
Before 2/8/2010	\$150	\$125	\$100
After 2/8/2010	\$250	\$225	\$200

Total Due: \$ _____ Check # _____

- Select a method of payment on the Financial Commitment Contract with appropriate signatures (one form per student required).
- If monthly payment method is selected, complete the Monthly Tuition Installment Plan and return it to SCA with the ACH Set Up Fee of \$75 per student in addition to any initial tuition payments due (one form per student required).

Total Due: \$ _____ Check # _____

PLEASE NOTE: Tuition/Fees must be current or Re-enrollment will **NOT** be processed!

FOR OFFICE USE ONLY

Accepted for Enrollment at Scottsdale Christian Academy

Date Received: Complete _____ Incomplete _____

Date Returned to Parent/Guardian for Completion _____

1. Complete one Re-enrollment Registration Form and Financial Commitment Contract for each student.
2. Read and acknowledge the Parental Support and Commitment Contract, including the Statement of Faith and Position on Critical Issues.
3. Submit Re-enrollment fee for each student and return all materials to any administrative office by **FEBRUARY 5, 2010**.

STUDENT APPLICANT INFORMATION

Name _____
Last First Middle

Gender: Male Female Church Attending _____

Grade Entering: **Early Childhood Education Campus (ECEC)** PK3 PK4 Kindergarten
Elementary School 1 2 3 4 5
Middle School 6 7 8
High School 9 10 11 12

PRIMARY HOUSEHOLD

Student Resides: Full-Time Part-Time

Parent 1 Name _____ Relationship _____ SSN _____
 Email _____ Work Phone _____ Cell Phone _____

Parent 2 Name _____ Relationship _____ SSN _____
 Email _____ Work Phone _____ Cell Phone _____

Send mail to (circle one): Mr./Mrs. Mr. Mrs. Miss Dr./Mrs. Mr./Dr. Dr./Dr. Rev./Mrs. Other _____

Address _____
 City _____ State _____ Zip _____
 Home Phone _____ Church Attending _____
 Business Address _____ City _____ State _____ Zip _____
 Email _____ Day # _____ Cell # _____ FAX # _____

Marital Status: Married Separated Divorced Widowed Single

SECONDARY HOUSEHOLD

Student Resides: Full-Time Part-Time

Parent 1 Name _____ Relationship _____ SSN _____
 Email _____ Work Phone _____ Cell Phone _____

Parent 2 Name _____ Relationship _____ SSN _____
 Email _____ Work Phone _____ Cell Phone _____

Send mail to (circle one): Mr./Mrs. Mr. Mrs. Miss Dr./Mrs. Mr./Dr. Dr./Dr. Rev./Mrs. Other _____

Address _____
 City _____ State _____ Zip _____
 Home Phone _____ Church Attending _____
 Business Address _____ City _____ State _____ Zip _____
 Email _____ Day # _____ Cell # _____ FAX # _____

Marital Status: Married Separated Divorced Widowed Single

The Association of Christian Schools International, as part of the accreditation process, requires data on combined family income and vocation. Additionally, this information will assist in making provision for future financial assistance needs of families. This information will be kept strictly confidential.

COMBINED FAMILY INCOME

- | | | |
|--|--|--|
| <input type="checkbox"/> \$0-\$14,999 | <input type="checkbox"/> \$15,000-\$24,999 | <input type="checkbox"/> \$25,000-\$49,999 |
| <input type="checkbox"/> \$50,000-\$99,999 | <input type="checkbox"/> \$100,000-\$199,000 | <input type="checkbox"/> \$200,000+ |

VOCATION (MARK ALL THAT APPLY)

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Administrative/Clerical | <input type="checkbox"/> Christian Service | <input type="checkbox"/> Doctor | <input type="checkbox"/> Educator |
| <input type="checkbox"/> Skilled Craft/Trade | <input type="checkbox"/> Engineering/Technical | <input type="checkbox"/> Homemaker | <input type="checkbox"/> Lawyer |
| <input type="checkbox"/> Student | <input type="checkbox"/> Managerial/Executive | <input type="checkbox"/> Marketing/Sales | <input type="checkbox"/> Military |
| <input type="checkbox"/> Professional | <input type="checkbox"/> Retired | <input type="checkbox"/> Unemployed | <input type="checkbox"/> Public Service |
| <input type="checkbox"/> Other (please specify) _____ | | | |

Scottsdale Christian Academy was founded to serve as an educational institution for the children of Christian parents. This specific ministry opportunity requires parental understanding of, and commitment to, the various policies and procedures deemed necessary for the efficient operation of SCA. Thus, in addition to general agreement to support SCA personnel in the application/enforcement of all policies and procedures, the school's administration has found it especially beneficial to enumerate some of SCA's specific policies and procedures. These are listed as follows in the form of statements of support and commitment:

I/We, _____, the parents/guardians of, _____ do hereby pledge our support of the following:

1. We recognize that our child's education needs strong, positive parental support. Therefore, we will support all school policies and procedures and the authority of the Board, administration, faculty and staff. Additionally, we agree to pray for the students, volunteer our time, and attend events and activities throughout the year. ("Remind them to be subject to rulers and authorities..." Titus 3:1-2)
2. We invest authority in SCA to discipline our child as necessary.
3. We agree to cooperate with the discipline of our child according to the policies and procedures of SCA. We recognize that not only the good of our child but also the good of the student body and their families must be considered. We agree further that we will discipline our child in the home as needed. ("Train a child in the way he should go and when he is old he will not depart from it." Proverbs 13:24; 19:18; 23:13; 29:15-17; Ephesians 6:1,2; Colossians 3:20; Hebrews 12:6)
4. We commit to be an active part of a local church through regular attendance; however, we pledge our fullest cooperation to keep doctrinal controversy and denominationalism out of SCA at all times. ("Not forsaking our own assembling together, as is the habit of some, but encouraging one another; and all the more, as you see the day drawing near," Hebrews 10:25; "Make every effort to keep unity of the spirit through the bond of peace," Ephesians 4:3; Romans 12:8-10; I Corinthians 12:12-14, 13:1-3; Galatians 5:13-15, 26)
5. We agree that if a conflict arises between our child/family and others in the SCA family – students, parents, faculty, staff, and administration – we will follow the procedures in "Guidance for Community Life at Scottsdale Christian Academy." Complaints or negative comments will be shared only with the teacher, administration, or person involved and not with our child or other people, following the Matthew 18 Principle. ("If your brother sins against you, go and show him his fault, just between the two of you. If he listens to you, you have won your brother over. But if he will not listen, take one or two others along, so that every matter may be established by the testimony of two or three witnesses. If he refuses to listen to them, tell it to the church; and if he refuses to listen even to the church..." Matthew 18:15-17)
6. We agree that SCA has full discretion for the grade placement and teacher assignment of our child.
7. We understand that assessments will be made to cover damage to SCA property (including breakage of windows, abuse of books, etc.) caused by our child.
8. We understand that SCA has an official Drug Screening Policy and that copies of it are available in the school and Admissions offices. We accept the method of obtaining urine samples, testing analysis of such specimens and all other aspects of the program. Our student agrees to cooperate in furnishing urine specimens that may be required according to the SCA Drug Screening Policy. We further agree and consent to the disclosure of the sampling, testing and results as provided for in the program.

**RE-ENROLLMENT
PARENTAL SUPPORT AND COMMITMENT FORM
(CONTINUED)**

9. We have received a copy of the current Scottsdale Christian Academy Dress Standard and have read and understand it. We agree to cooperate with the school to ensure our child's daily attire meets the Dress Standard.
10. We are aware of the rules of Scottsdale Christian Academy and will actively support SCA in the administration of those rules. (Refer to the Parent-Student Handbook for a comprehensive list of the rules of SCA.)
11. We grant permission for our child to attend all school-sponsored trips and activities throughout the school year unless we request, in writing, non participation in an event.
12. We grant permission for our child to ride a school bus from SCA Main Campus to SCA South Campus (13840 N. Tatum Blvd.) each day during the school year when after-school care is needed.
13. We understand that our child's likeness may be photographed or videotaped by the school in the course of school activities. We hereby give consent for the school to use our child's likeness in promotional and/or advertising materials, including the use of video and still photos on the school's website.
14. We give authority to the school nurse or administrative designee to render care or first aid in case of illness or injury.
15. We understand that the South Campus is leased from an unrelated owner. We also understand that the Main Campus is leased from Acoma Christian Campus, L.L.C. and is not owned by Scottsdale Christian Academy.
16. We understand that if at any time the school determines, in its sole discretion, that our actions do not support the ministry, or reflect a lack of cooperation and commitment to the home and school working together, the school has the right to request the withdrawal of our child.
17. We have read the SCA Statement of Faith and agree with the biblical tenets contained therein and support their teaching and application.
18. We have read and understand the information discussed in SCA's Position on Critical Issues. Furthermore, we acknowledge that there will be disciplinary consequences for our child whenever a code of conduct violation occurs (see school-level handbooks for specific information).

We have read all of the policy provisions listed on this Parental Support and Commitment Form. The signatures below indicate our understanding of these policies and the potential ramifications of them as they are applied to our family (i.e., children and parents):

Father/Guardian Signature _____ Dated _____

Mother/Guardian Signature _____ Dated _____

STATEMENT OF FAITH

Scottsdale Christian Academy is a body of believers who has joined together for the purpose of academic progress, personal development, and spiritual growth. Together we seek to honor Him by integrating faith and learning while our hearts and lives reflect the process of maturing in Christ. We realize that it is impossible to create a statement of faith that is totally acceptable to every member. Nevertheless, when families join SCA, they freely and willingly choose to take upon themselves the responsibilities outlined in this application.

1. We believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God (II Timothy 3:15; II Peter 1:21).
2. We believe there is one God, eternally existent in three persons – Father, Son and Holy Spirit (Genesis 1:1; Matthew 28:19; John 10:30).
3. We believe in the deity of Christ (John 10:33); His virgin birth (Isaiah 7:14, Matthew 1:23; Luke 1:35); His sinless life (Hebrews 4:15, 7:26); His miracles (John 2:11); His vicarious and atoning death (I Corinthians 15:3; Ephesians 1:7; Hebrews 2:9); His resurrection (John 11:25, I Corinthians 15:4); His Ascension to the right hand of the Father (Mark 16:19); His personal return in power and glory (Acts 1:11, Revelation 19:11).
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature, that men are justified on the single ground of faith in the shed blood of Christ, and that only by God's grace and through faith alone we are saved (John 3:16-19, 5:24; Romans 3:23, 5:8-9; Ephesians 2:8-10; Titus 3-5).
5. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation (John 5:28-29).
6. We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9; I Corinthians 12:12-13; Galatians 3:26-28).
7. We believe in the present ministry of the Holy Spirit by Whose indwelling the Christian is enabled to live a godly life (Romans 8:13-14; I Corinthians 3:16, 6:19-20; Ephesians 4:30, 5:18).

POSITION ON CRITICAL ISSUES

One of the strengths of Scottsdale Christian Academy is its place as an interdenominational institution. The joy of sharing the person of Christ and living in unity as a body of believers is, in part, the realization that we have differences in areas nonessential to salvation and that through this recognition and acceptance we can mutually experience that which brings about patience, understanding and love among believers (Romans 15:5). It is equally important to clearly articulate our position on certain critical issues that are foundational to the mission and values of SCA.

FOUNDATIONAL

The Board of Scottsdale Christian Academy takes a clear position in opposition to each of the following: (1) drunkenness (Eph. 5:18); (2) abortion (Leviticus 18:21); (3) premarital sex/extramarital sex (I Thessalonians 4:3); (4) homosexuality (Romans 1:26, 27; Leviticus 18:22); (5) pornography (Psalms 101:3a).

QUALIFIED

The Board of Scottsdale Christian Academy takes a qualified position on the following issues: (1) legal vices; (2) euthanasia; (3) marriage; (4) divorce; (5) creation.

- 1. Legal Vices:** There does not appear to be a clear Biblical directive regarding gambling or the use of tobacco and alcoholic beverages except in the case of drunkenness. However, inasmuch as our current society has experienced serious health and personal economic problems related to addiction to these vices, we would discourage use of alcohol or tobacco or participation in gambling.
- 2. Euthanasia:** There is a wide variance of definition of the term euthanasia. The definition which SCA would take a stand against would be the willful act of inducing or speeding up the death process.
- 3. Marriage:** God's design for marriage is the union of one man and one woman.
- 4. Divorce:** God's best for His children would have a man and a woman married only to each other for a lifetime. Inasmuch as there are different interpretations of the Biblical reasons for divorce and God's view of the same, the issue would be referred back to the individual, the home, or the church for a final decision.
- 5. Creation:** We teach that man was created by God and in His image (Genesis 1:27) and believe there is compelling evidence for Creation and the Flood (Genesis 6-8), that all things in the universe were created and made by God in the six literal days of the creation week described in Genesis 1:1-2:3 and confirmed in Exodus 20:11. We believe that none of the Biblical account of Creation and the Flood needs compromising. What we teach in this regard is consistent with the Bible record.

NEUTRAL

The Board of Scottsdale Christian Academy takes no position relative to the following issues: (1) speaking in tongues; (2) form of baptism, i.e., sprinkling or immersion; (3) election; (4) the church and politics; (5) political endorsements by SCA; (6) healing; (7) communion.

"No position" is defined as viewing an issue to be nonessential to salvation but which has much variance among Christian evangelical groups as they interpret the Scriptures. Therefore, any formal discussions would be referred back to the home and church for that individual to determine for himself/herself. This would not prevent an individual, if asked, from giving his/her personal point of view.

SCOTTSDALE CHRISTIAN ACADEMY

RE-ENROLLMENT FINANCIAL COMMITMENT CONTRACT

Student Name _____ Grade _____

Middle School and High School tuition includes:

Athletics, Fine Arts, Academic Decathlon, Standardized Test, and Technology fees along with fees for locks and planners.

TUITION SCHEDULE 2010-2011 SCHOOL YEAR	1ST IN FAMILY*			2ND IN FAMILY			3RD+ IN FAMILY		
	Annual	Semester	Monthly	Annual	Semester	Monthly	Annual	Semester	Monthly
High School (Grades 9-12)	\$9,614	\$4,807	\$874	\$9,152	\$4,576	\$832	\$8,668	\$4,334	\$788
Middle School (Grades 7-8)	\$9,416	\$4,708	\$856	\$8,932	\$4,466	\$812	\$8,470	\$4,235	\$770
Middle School (Grade 6)	\$8,646	\$4,323	\$786	\$8,228	\$4,114	\$748	\$7,788	\$3,894	\$708
Elementary (Grades 1-5)	\$8,514	\$4,257	\$774	\$8,096	\$4,048	\$736	\$7,656	\$3,828	\$696
All Day Kindergarten	\$8,228	\$4,114	\$748	\$7,810	\$3,905	\$710	\$7,392	\$3,696	\$672
PK4 - 5 Day All Day (4 Yr Olds)	\$8,118	\$4,059	\$738	\$7,700	\$3,850	\$700	\$7,304	\$3,652	\$664
PK4 - 5 Day AM or PM (4 Yr Olds)	\$4,730	\$2,365	\$430	\$4,510	\$2,255	\$410	\$4,268	\$2,134	\$388
PK4 - 3 Day All Day (4 Yr Olds)	\$4,862	\$2,431	\$442	\$4,620	\$2,310	\$420	\$4,378	\$2,189	\$398
PK4 - 3 Day PM (4 Yr Olds)	\$2,838	\$1,419	\$258	\$2,684	\$1,342	\$244	\$2,552	\$1,276	\$232
PK3 - 5 Day AM (3 Yr Olds)	\$4,730	\$2,365	\$430	\$4,510	\$2,255	\$410	\$4,268	\$2,134	\$388
PK3 - 3 Day AM (3 Yr Olds)	\$2,838	\$1,419	\$258	\$2,684	\$1,342	\$244	\$2,552	\$1,276	\$232
PK3 - 2 Day AM (3 Yr Olds)	\$2,002	\$1,001	\$182	\$1,914	\$957	\$174	\$1,804	\$902	\$164

* First in family is the oldest child.

TERMS AND CONDITIONS

This Contract is subject to the following terms and conditions:

1. It has been received and accepted by Scottsdale Christian Academy and is accompanied by the required non-refundable Commitment fee. Financial assistance is available for students entering grades 1 through 12. Families intending to apply for assistance must submit a copy of the completed financial aid forms and IRS tax forms for tax year 2009. Regarding this Contract, time is of the essence. Scottsdale Christian Academy is under no obligation to hold or reserve a place for any student. A Financial Commitment Contract is required each year.
2. It is understood that all students at SCA will be given instruction in the Christian faith according to the doctrine, discipline, and worship of SCA's Core Values and Statement of Faith.
3. The student's parent(s) or legal guardian(s) assume(s) full responsibility for the manner, safety, and protection of the student in going to and from SCA.
4. Enrollment of any student may be terminated for any reason whenever, in the Superintendent's sole discretion, it is determined that dismissal is in the best interest of the student and/or SCA.
5. SCA will exclude any student when the tuition account for said student is in arrears of 45 days, unless specific financial arrangements have been made with the Administrator of Operations.
6. Final exams cannot be taken at the end of the first and/or second semester and the student cannot return for the following semester if the student's account is delinquent.

**RE-ENROLLMENT
FINANCIAL COMMITMENT CONTRACT
(CONTINUED)**

7. I (We), as the parent(s) or guardian(s) of the student, agree and acknowledge that the tuition balance shall be paid:

CHECK ONE OF THE FOLLOWING METHODS OF PAYMENT (mandatory for processing):

ANNUAL PAYMENT:

Payment due on June 1.

Payment Method (select one): Cash (less a 3% discount) Check Credit Card

International students: Annual Payment method must be selected*. Full tuition and an additional \$400 processing fee are due at time of enrollment. (*See item h below.)

SEMESTER PAYMENTS:

First semester due on June 1.

Second semester due on December 1.

Payment Method: Cash or check

ELEVEN (11) PAYMENTS:

First payment due on June 1. Remaining ten (10) payments due on the first day of each subsequent month.

Payment Method: Automated Clearing House (ACH) only (requires an annual \$75 per Student/year service fee payable to SCA and will be debited the 5th of each applicable month).

- a. Conversion of the Method of Payment (from Annual/Semester to Eleven Month) after May 1 will be available for a fee of \$50 per Student.
- b. Accounts will be considered past due if payment is not received by the 10th of the month. For the annual and semester payment plans, an interest charge of 1.5% per month will be charged to all past due accounts. For the 11 payments plan, a \$35 charge will be assessed for each past due payment. (There will be an additional \$25 charge for each item returned for insufficient funds.)
- c. The obligation to pay the tuition for the full academic year is extremely important. **Please refer to the enclosed Student Tuition Policy regarding early withdrawal tuition reimbursement.**
- d. If SCA refers this Contract to a collection agency or to an attorney to interpret or to enforce it, or if legal services are required with regard to any dispute arising from the student's attendance at SCA, then SCA's collection costs, expenses and reasonable attorney's fees will be paid by the party executing this Contract for the student.
- e. The parent(s) or guardian(s) of the student expressly acknowledge that they are not named as additional insureds under any liability insurance policies issued to SCA. If they volunteer to transport or supervise SCA students, the insurance coverage, if any, for their actions or omissions will be solely provided by their own automobile insurance, homeowner's insurance, or other liability insurance issued to the parent(s) or guardian(s).
- f. Scottsdale Christian Academy leases its campus from Acoma Christian Campus, L.L.C. Since SCA does not own its land and buildings, it is legally a "tenant" on the campus. This means that the campus is not an "asset" of SCA. Since the campus is owned by a third party, the value of the campus is not available to pay a judgment which exceeds available insurance coverage. As a condition precedent to their acceptance of this Agreement, the undersigned parents/guardians, acting for themselves and their student, hereby waive their right, if any, to assert any claim against Acoma Christian Campus, L.L.C.

**RE-ENROLLMENT
FINANCIAL COMMITMENT CONTRACT
(CONTINUED)**

- g. We recognize tuition covers approximately 96% of SCA's operating expenses. We will prayerfully consider what our family can contribute, in addition to our tuition and fee payments, to help make up the shortfall in the true cost of the education (approximately \$400 per student). Contributions may be made through The Annual Fund.
- h. All fees paid to Scottsdale Christian Academy must be in United States Currency (USD).

If the above-named student is accepted for enrollment at SCA, we, the undersigned, agree that the provisions of the Financial Commitment Contract and the provisions of the Parent-Student Handbook(s), constitute the entire "Contract" controlling the terms and conditions of the student's enrollment at SCA and agree to be bound by them. We further agree to act in good faith to support and encourage the faculty, staff, administration and students of SCA with our volunteer time, financial gifts, and prayer support.

Signed _____ Dated _____

Signed _____ Dated _____

FOR OFFICE USE ONLY

Accepted for Enrollment at Scottsdale Christian Academy

Signature of Superintendent _____ Dated _____

- | | |
|---|---|
| <input type="checkbox"/> Enrollment Application Form | <input type="checkbox"/> Financial Commitment Contract |
| <input type="checkbox"/> Non-Refundable Application Fee | <input type="checkbox"/> Accommodative Education Fee |
| <input type="checkbox"/> Parental Support Form | <input type="checkbox"/> ACH Fee <input type="checkbox"/> Date Received _____ |
| <input type="checkbox"/> Commitment Fee <input type="checkbox"/> Int'l Processing Fee | <input type="checkbox"/> Check # _____ <input type="checkbox"/> Amount _____ |

PHILOSOPHY OF FINANCIAL OBLIGATION

The partnership between Scottsdale Christian Academy and our families includes fulfilling our obligations to one another. We cannot provide the desired benefits of an SCA education or serve the needs of our SCA family without tuition revenue. Therefore, by entering into this financial commitment, families understand this is a binding agreement necessary for the financial operation of SCA.

APPLICABLE FEES

Fees for New Students

- **Application Fee:** \$100; non-refundable; must be submitted with each New Student Application.
Maximum per family \$300
- **Commitment Fee:** \$400; nonrefundable; due at time of acceptance. Space will be held for the new student when the Commitment Fee is paid.

Fees for Returning Students

- **Re-Enrollment Fee:** \$150; non-refundable; due before the close date for re-enrollment.

1st Student	2nd Student	3rd + Student
\$150	\$125	\$100

- **Late Re-Enrollment Fee:** \$250; non-refundable; due after the close date for re-enrollment.

1st Student	2nd Student	3rd + Student
\$250	\$225	\$200

First Tuition Payment for all students is due by June 1. Families using the 11-month payment plan will have their accounts debited on June 5.

SPECIFIC REFUND PROVISIONS

Understanding that situations arise which may necessitate the withdrawal of a student while at the same time being mindful of the financial responsibilities of Scottsdale Christian Academy, certain refund provisions will be made upon the formal withdrawal of a student from SCA. All withdrawals must be presented in writing to the school office.

If a student is withdrawn prior to June 1, no tuition liability will be assessed for that student. If a tuition payment has been made for that student, the entire amount will be refunded.

If a student is withdrawn on or after June 1 and prior to his/her first day of school, the tuition liability will be equivalent to 25% of the annual tuition for that student.

If a student is withdrawn on or after his/her first day of school and prior to the first day of the second semester, the tuition liability will be equivalent to 50% of the annual tuition for that student.

If a student is withdrawn at any time during the second semester, the tuition liability will be equivalent to 100% of the annual tuition for that student.

**RE-ENROLLMENT
2010-2011 MONTHLY TUITION INSTALLMENT PLAN**

The Monthly Tuition Installment Plan offers you the opportunity to spread your tuition payments, interest-free, over 11 monthly installments, from 6/1/2010 through 4/1/2011. The enrollment form below will help you determine any payments due. If you have questions regarding this form, please call 602-992-5100 x 1101 weekdays from 8 a.m. – 4:00 p.m.

STUDENT INFORMATION

Name _____
Last First Middle

Grade Entering: **Early Childhood Education Campus (ECEC)** PK3 PK4 Kindergarten
Elementary School 1 2 3 4 5
Middle School 6 7 8
High School 9 10 11 12

BILL PAYER INFORMATION (ONE PERSON ONLY)

Dr. Mr. Mrs. Ms. Name _____ DOB _____ SSN _____
 Address _____
 City _____ State _____ Zip _____
 Home Phone _____ Email _____

ACH BANKING INFORMATION (you must complete this section) Checking Account Savings Account

ABA Routing Number _____ Account Number _____
 Name of Financial Institution _____ City _____ State _____
 Account Holder's Name _____ Signature _____

ABOUT ACH BANKING

A confirmation of the date of your first deduction will be sent on your SCA statement. Until then, be sure to send any payments currently due. Please read the Terms and Conditions for ACH Withdrawals on the back of this enrollment form.

DETERMINE YOUR PLAN ACCOUNT

You must complete this section to enroll. If you are uncertain of an amount, please use an estimated figure.
 Total Tuition Amount: \$ _____ ÷ 11 payments = \$ _____ (monthly payment amount)

WHAT YOU NEED TO ENROLL

Payments are due on the 1st of each month beginning June 1.

Total Monthly Payment(s) Due Now: \$ _____
 ACH Set Up Fee Due Now (if applicable): \$ 75.00
 Total Amount Enclosed: \$ _____

Enrollment Form Received	Payment(s) Due Now
Before 6/1/2010	Fee Only
6/2/2010 - 7/1/2010	Fee + June Payment
7/2/2010 - 8/1/2010	Fee + June & July Payments
8/2/2010 - 8/25/2010	Fee + June, July & August Payments
After 8/25/2010	Call for other options

PAYMENT INFORMATION

Please make checks payable to: Scottsdale Christian Academy
 Payments must be made in U.S. funds drawn on a U.S. bank located in the U.S.

RE-ENROLLMENT
2010-2011 MONTHLY TUITION INSTALLMENT PLAN
(CONTINUED)

TERMS AND CONDITIONS FOR THE MONTHLY TUITION INSTALLMENT PLAN

To establish your Monthly Tuition Plan account, you must send your completed enrollment form, enrollment fee and any monthly payments due on or before the Plan's deadline. SCA administers your Plan according to terms established. If your account is cancelled or terminated, you must still fulfill your financial obligations to the school. The Re-enrollment fee is non-refundable; all other refunds are made according to the school's Financial Commitment Contract. There are no interest charges with the Monthly Tuition Plan. SCA will assess a charge of \$25.00 if an ACH is not honored by your bank. To encourage timely payments, a late fee of \$35.00 will be assessed.

TERMS AND CONDITIONS FOR ACH WITHDRAWALS

By completing and signing the ACH Banking Information on the reverse side of this application, I (we) authorize Scottsdale Christian Academy to initiate debit entries to my (our) account in the financial institution listed on the enrollment form in order to pay my (our) monthly tuition payments. I (We) understand that the bank account will be debited for the monthly payment on my (our) Plan's due date, unless the due date falls on a weekend or holiday; then the debit will take place on the following banking day. I (We) understand that, given reasonable notice, this agreement can be terminated by written notification to the financial institution and SCA. I (We) understand if corrections in the debit amount are necessary, it may involve an adjustment (credit or debit) to my (our) account. I (We) have the right to dispute entries made in error up to 60 days after the date of the transaction and have the right to stop payment on a debit entry by notifying my (our) financial institution and SCA before the account is charged.

PLEASE NOTE:

1. Payments will be debited on your Plan's payment due date.
2. **IMPORTANT:** For payments deducted from your checking account, you must attach a **VOIDED CHECK, NOT A DEPOSIT SLIP**, for the checking account you wish to debit. It is used to verify the bank account and Automated Clearing House (ACH) numbers only. If you choose to have your payments deducted from your savings account, please verify the account and ABA/Routing numbers with your bank. **PLEASE NOTE THAT PASSBOOK SAVINGS ACCOUNTS ARE NOT ELIGIBLE FOR THIS SERVICE.**



3. If the selected account is in a name other than yours, or is a joint account, you must include the name of the other party and his/her signature.
4. You will receive confirmation of the date of your first deduction. Until then, please plan to make your payments by check.